

## Spelthorne Borough Council Cabinet Forward Plan and Key Decisions



This Forward Plan sets out the decisions which the Cabinet expects to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Cabinet which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

The members of the Cabinet and their areas of responsibility are:

Cllr I.T.E. Harvey	Leader of the Council	<a href="mailto:Cllr.harvey@spelthorne.gov.uk">Cllr.harvey@spelthorne.gov.uk</a>
Cllr A.C. Harman	Deputy Leader and Finance	<a href="mailto:Cllr.harman@spelthorne.gov.uk">Cllr.harman@spelthorne.gov.uk</a>
Cllr. M.M. Attewell	Community Wellbeing and Housing	<a href="mailto:Cllr.attewell@spelthorne.gov.uk">Cllr.attewell@spelthorne.gov.uk</a>
Cllr R.O. Barratt	Environment and Compliance	<a href="mailto:Cllr.barratt@spelthorne.gov.uk">Cllr.barratt@spelthorne.gov.uk</a>
Cllr J. Boughtflower	Corporate Management	<a href="mailto:Cllr.boughtflower@spelthorne.gov.uk">Cllr.boughtflower@spelthorne.gov.uk</a>
Cllr O. Rybinski	Economic Development, Customer Service, Estates and Transport	<a href="mailto:Cllr.rybinski@spelthorne.gov.uk">Cllr.rybinski@spelthorne.gov.uk</a>

Whilst the majority of the Cabinet's business at the meetings listed in this Plan will be open to the public and press, there will inevitably be some business to be considered which contains confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of any of the Cabinet meetings listed below may be held in private where exempt and / or confidential information is due to be considered.

Representations regarding this should be made to [committee.services@spelthorne.gov.uk](mailto:committee.services@spelthorne.gov.uk)

Please direct any enquiries about this Plan to the Principal Committee Manager, Gillian Scott, at the Council offices on 01784 444243 or e-mail [g.scott@spelthorne.gov.uk](mailto:g.scott@spelthorne.gov.uk)

## Spelthorne Borough Council

### Cabinet Forward Plan and Key Decisions for 1 October 2019 to 31 January 2020

Anticipated earliest (or next) date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 06 11 2019	Review of Polling Stations To consider a review of the polling stations in the borough.	Non-Key Decision	Public	Jayne McEwan, Electoral Services Manager Leader of the Council
Cabinet 06 11 2019	Decision making in respect of Council property and the role of the Property and Investment Committee To consider setting up a Property and Investment Committee as a Cabinet Sub-Committee.	Non-Key Decision	Public	Michael Graham, Head of Corporate Governance Leader of the Council
Cabinet 06 11 2019	Public Space Protection Orders - Unauthorised Mooring To consider a proposal to make new powers to prevent unauthorised Mooring – Proposed Public Space Protection Order, following the results of stakeholder consultation.	Non-Key Decision	Public	Michael Graham, Head of Corporate Governance, Jackie Taylor, Group Head - Neighbourhood Services Portfolio Holder for Environment and Compliance

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 04 12 2019	Public Space Protection Order - Parks and Open Spaces To consider a proposal to make Public Space Protection Orders in the borough and to consult residents on the matter.	Non-Key Decision	Public	Michael Graham, Head of Corporate Governance Portfolio Holder for Environment and Compliance
Cabinet 06 11 2019	A Masterplan for Staines To consider a Masterplan for the regeneration of Staines-upon-Thames.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Public	Heather Morgan, Group Head - Regeneration and Growth Leader of the Council
Cabinet 06 11 2019	Council Tax Exemption for Young People Leaving Care Care Leavers living in independent accommodation be exempt from Council Tax until the age of 25 from April 2020.	Non-Key Decision	Public	Lisa Stonehouse, Leisure Services Manager Portfolio Holder for Community Wellbeing and Housing
Cabinet 06 11 2019	Procurement of provider of housing management and resident support services at Harper House To consider the procurement of a provider to run Harper House	Non-Key Decision	Private	David Birley, Housing Strategy and Policy Manager Portfolio Holder for Community Wellbeing and Housing

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 06 11 2019 Council 12 12 2019	Harper House Construction Budget To consider an exempt report requesting an increased supplementary estimate for the capital programme provision for this project.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	David Birley, Housing Strategy and Policy Manager Portfolio Holder for Community Wellbeing and Housing
Cabinet 06 11 2019	Exempt report - Property Letting 'B' To consider the proposed letting 'B' at a Council owned property.	Non-Key Decision	Private	Jeremy Gidman, Asset Management Leader of the Council
Cabinet 06 11 2019	Exempt report - Property Letting 'C' To consider the proposed letting 'C' at a Council owned property.	Non-Key Decision	Private	Katherine McIlroy, Property Manager Leader of the Council
Cabinet 06 11 2019	Exempt report - Acquisition Y - Key decision To consider the acquisition of a property.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Cabinet 06 11 2019	Exempt report - Acquisition Z - key decision To consider the acquisition of a property.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council

<b>Date of decision and decision maker</b>	<b>Matter for consideration</b>	<b>Key or non-Key Decision</b>	<b>Decision to be taken in Public or Private</b>	<b>Lead Officer/ Cabinet Member</b>
Cabinet 04 12 2019	Exempt report - Affordable housing provision at Thameside House To agree the level of affordable housing provision at the development.	Non-Key Decision	Private	Nick Cummings, Property and Development Manager Leader of the Council
Cabinet 04 12 2019	Exempt report - Affordable housing provision at Ashford Hospital (former car park site) To agree the level of affordable housing for the development.	Non-Key Decision	Private	Nick Cummings, Property and Development Manager Leader of the Council
Cabinet 04 12 2019	Exempt report - Thameside House construction budget - Key Decision To consider an exempt report on the construction budget for Thameside House.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Richard Mortimer, Asset Management Contractor Leader of the Council
Cabinet 04 12 2019 Council 12 12 2019	Exempt report - Commercial Waste Viability To consider a proposal to offer a commercial waste service.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Graham Boswell, Business Development Officer Portfolio Holder for Environment and Compliance
Cabinet 04 12 2019	Capital Monitoring Quarter 2 To receive and note the current Capital spend position	Non-Key Decision	Public	Laurence Woolven, Chief Accountant Deputy Leader and Portfolio Holder for Finance
Cabinet 04 12 2019	Revenue Monitoring Quarter 2 To receive and note the current Revenue spend position.	Non-Key Decision	Public	Laurence Woolven, Chief Accountant Deputy Leader and Portfolio Holder for Finance

## 1 October Key Decision Forward plan

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 04 12 2019	Outline Budget 2020/21 To consider a report on the Outline Budget for 2020/21 to 2023/24.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Public	Terry Collier, Deputy Chief Executive Deputy Leader and Portfolio Holder for Finance
Cabinet 04 12 2019	Corporate Plan Review To review the Corporate Plan and recommend it to Council for adoption.	Non-Key Decision	Public	Lee O'Neil, Deputy Chief Executive Leader of the Council
Cabinet 04 12 2019	Treasury Management Strategy - half yearly report To receive the half yearly report on Treasury Management 2019/20.	Non-Key Decision	Public	Laurence Woolven, Chief Accountant Deputy Leader and Portfolio Holder for Finance
Cabinet 04 12 2019 Council 12 12 2019	Calendar of Meetings To consider the draft Calendar of Meetings for 2020/21 and make a recommendation to Council.	Non-Key Decision	Public	Gillian Scott, Principal Committee Manager Leader of the Council
Cabinet 04 12 2019	Exempt Report - Knowle Green Estates Ltd - Business Plan To decide on the strategy for the Company	Non-Key Decision	Private	Michael Graham, Head of Corporate Governance Leader of the Council
Cabinet 04 12 2019	Exempt report - Property Letting 'D' To consider the proposed letting 'D' at a Council owned property.	Non-Key Decision	Private	Katherine McIlroy, Property Manager Leader of the Council

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Cabinet 04 12 2019	Exempt report - Property Letting 'E' To consider the proposed letting 'E' at a Council owned property.	Non-Key Decision	Private	Katherine McIlroy, Property Manager Leader of the Council
Cabinet 04 12 2019	Exempt report - Property Letting 'F' To consider the proposed letting 'F' at a Council owned property.	Non-Key Decision	Private	Katherine McIlroy, Property Manager Leader of the Council
Cabinet 04 12 2019	Exempt report - Acquisition AA - Key Decision To consider the acquisition of a Property.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Cabinet 04 12 2019	Exempt report - Acquisition AB - Key Decision To consider the acquisition of a Property	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Cabinet 29 01 2020 Council 27 02 2020	Housing Strategy To receive a report and consider the Housing Strategy for the borough.	Non-Key Decision	Public	David Birley, Housing Strategy and Policy Manager Portfolio Holder for Community Wellbeing and Housing
Cabinet 29 01 2020 Council 27 02 2020	Health and Wellbeing Strategy This is a new Health and Wellbeing Strategy for 2020-2023	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Lisa Stonehouse, Leisure Services Manager Councillor Maureen Attewell

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 29 01 2020	Fees and Charges 2020/21 To consider the Fees and Charges for 2020/21.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Public	Laurence Woolven, Chief Accountant Deputy Leader and Portfolio Holder for Finance
Cabinet 29 01 2020 Council 27 02 2020	Treasury Management Strategy Statement To consider the Treasury Management Strategy for 2020/21.	Non-Key Decision	Public	Laurence Woolven, Chief Accountant Deputy Leader and Portfolio Holder for Finance
Cabinet 29 01 2020	Acquisition AC To consider the acquisition of a Property	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Cabinet 29 01 2020	Acquisition AD To consider the acquisition of a Property.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Katherine McIlroy, Property Manager Leader of the Council